

**NOTICE OF A PUBLIC MEETING
OF THE
CARSON CITY LIBRARY BOARD OF TRUSTEES**

**CARSON CITY COMMUNITY CENTER
SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NV
CARSON CITY, NV 89701**

**July 26, 2012
5:30 pm**

Members of the public who are disabled & require special accommodations or assistance at the meeting are requested to notify the Carson City Library Administrative office in writing at 900 N. Roop St., Carson City, NV 89701, or by calling 775-887-2244, ext. 1007. Please notify as soon as possible to allow time to secure any necessary equipment or provisions prior to the meeting.

AGENDA:

Action may be taken on those items denoted "For possible Action"

- I. Call to order of the Carson City Library Board of Trustees.**
- II. For possible action - Roll call of members and determination of a quorum.**
 - a) Consideration of any absences of Trustees.
- III. General Public Comment**

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to the Library Board authority. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

- IV. For possible action - Minutes of previous meetings for approval/amendment.**
 - a) June 28, 2012 (Regular Meeting)

V. Notice - Modification to agenda

Below is the agenda of all items scheduled to be considered. This is a tentative schedule for the meeting. The Carson City Library Board of Trustees reserves the right to take items in a different order; items may be combined; and/or items may be deleted to accomplish business in the most efficient manner.

VI. Disclosures

Any member of the Library Board of Trustees who may wish to explain any contact with the public regarding an item on the agenda or business of the Board of Trustees.

VII. Carson City Library Foundation report (Discussion only)

- a. Fund generation & activities since last report.

VIII. Friends of the Carson City Library report (Discussion only)

- a. Fund generation & activities since last report.

IX. For possible action – Library Board of Trustees Business (ACTION)

- a. Report on Library ballot question CC#1 (Sandy Foley and Robin Williamson-Discussion only)
- b. Appointment of Drew Simmons as Library Board liaison to Library Foundation (Action)
- c. Discussion and possible action on policy for Storey County residents applying for Carson City Library Cards. In May of 2012 Storey County voted to close the Storey County Public Library, Carson City Library Board of Trustees should consider a policy on a fee for issuing library cards to Nevada jurisdictions not providing any level of library service to their residents. (Action).
- d. Discussion and possible action on a policy on the reimbursement for patrons who lose a library material, pay for it and then ask for their money to be reimbursed.

The Library Director is recommending a policy that gives a patron ample time to determine that the material is lost and once that determination is made and a patron pays for it then reimbursement is no longer possible. The payment to the City and the reimbursement request are costly procedures for the Library and the City so having the patron aware that once payment is made it is the final transaction and if they find the material they simply “own” it as they have paid for it. (Action)

X. Library administrative reports (Discussion Only)

- a. Report on current FY Budget (Discussion only)
- b. Report on current FY Gift Fund (Discussion only)
- c. Activities and operations of Library since last report. (Discussion only)
- d. Deputy Director Report (Discussion only)
- e. Youth Services Librarian Amber Sady (Discussion only)
- f. Programming Outreach Manager Andrea Moore (Discussion only)

XI. Non Action Items

Board Members’ announcements & requests for information. No discussion among members or with staff will take place on these items.

XII. General Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any matter that is not specifically included on the agenda as an action item. Comments may be limited to three minutes per person or topic. If your item requires extended discussion, please request the Chairperson to schedule the matter for a future meeting.

XIII. Action - Library Board Adjournment

If you would like more information about any of the agenda items listed above, please contact the Carson City Library Administrative office at (775) 887-2244 ext. 1007.

This notice and agenda was posted on July 20, 2012, at the following locations:

Carson City Hall, 201 N. Carson St., Carson City, NV

Carson City Community Center, 851 E. William St., Carson City, NV

Nevada State Library & Archives, 100 N. Stewart St., Carson City, NV

Carson City Library, 900 N. Roop St., Carson City, NV

Business Resource Innovation Ctr., 108 E. Proctor St., Carson City, NV