

**CARSON CITY LIBRARY BOARD OF TRUSTEES**

**Minutes of the August 27, 2015 Meeting**

**Page 1**

**DRAFT**

A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, August 27, 2015 in the Carson City Library Digitorium, 900 North Rook Street, Carson City, Nevada.

**PRESENT:** Interim Chairperson Phyllis Patton  
Member Pam Graber  
Member John Liveratti  
Member Dianne Solinger

**STAFF:** Sena Loyd, Library Director  
Susan Antipa, Adult Services Librarian  
Aubrey White, Library Assistant  
Joseph Ward, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**I. CALL TO ORDER (5:30:14)** - Interim Chair Patton called the meeting to order at 5:30 p.m.

**II. ROLL CALL AND POSSIBLE ACTION TO DETERMINE A QUORUM (5:30:28)** - Ms. King called the roll; a quorum was present. Member Hays was absent.

**III. GENERAL PUBLIC COMMENT (5:30:44)** - Chairperson Patton entertained public comment; however, none was forthcoming.

**IV. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 30, 2015 (5:31:35)** - Chairperson Patton entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Member Liveratti moved to approve the minutes, as presented. Member Graber seconded the motion. Motion carried 3-0-1, Member Solinger abstaining.**

**V. MODIFICATION OF AGENDA (5:32:15)** - Chairperson Patton entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

**VI. DISCLOSURES (5:32:35)** - Chairperson Patton entertained disclosures; however, none were forthcoming.

**VII. REPORT BY FRIENDS OF THE CARSON CITY LIBRARY - FUND GENERATION AND ACTIVITIES** - A written report was included in the agenda materials.

**VIII. LIBRARY BOARD OF TRUSTEES BUSINESS - PRESENTATION, DISCUSSION, AND POSSIBLE ACTION ON CARSON CITY LIBRARY POLICY CHANGES (5:32:56)** - Chairperson Patton introduced this item. Ms. Loyd provided background information, in conjunction with displayed slides, and reviewed the proposed revisions which were included in the agenda materials. Ms. Loyd and Mr. Ward responded to questions of clarification, and discussion took place, throughout the presentation.

**CARSON CITY LIBRARY BOARD OF TRUSTEES**

**Minutes of the August 27, 2015 Meeting**

**Page 2**

**DRAFT**

Chairperson Patton entertained a motion. **Member Graber moved to accept the presented and amended policy changes to the Carson City Library Patron Policy. Member Solinger seconded the motion.**

<b>RESULT:</b>	Approved [4 - 0]
<b>MOVER:</b>	Member Pam Graber
<b>SECOND:</b>	Member John Liveratti
<b>AYES:</b>	Members Graber, Liveratti, Solinger, and Interim Chair Patton
<b>NAYS:</b>	None
<b>ABSENT:</b>	Member Jeremy Hays
<b>ABSTAIN:</b>	None

**Member Liveratti moved to allow staff to go through the policy and make corrections to grammar and spelling, as necessary. Member Solinger seconded the motion.**

<b>RESULT:</b>	Approved [4 - 0]
<b>MOVER:</b>	Member John Liveratti
<b>SECOND:</b>	Member Dianne Solinger
<b>AYES:</b>	Members Liveratti, Solinger, Graber, and Interim Chair Patton
<b>NAYS:</b>	None
<b>ABSENT:</b>	Member Jeremy Hays
<b>ABSTAIN:</b>	None

**IX. LIBRARY DIRECTOR ADMINISTRATIVE REPORTS**

**IX(A) REPORT ON CURRENT FY BUDGET, GIFT FUND, AND FURNITURE, FIXTURES, AND EQUIPMENT (5:59:27)** - Ms. Loyd reviewed the budget reports, all of which were included in the agenda materials. She entertained questions or comments; however, none were forthcoming.

**IX(B) ACTIVITIES AND OPERATIONS OF LIBRARY SINCE LAST REPORT (5:54:02)** - Ms. Loyd provided an overview of the Staff Development Day activities held Wednesday, August 19<sup>th</sup>, and reviewed the Access Services report which was included in the agenda materials. Ms. Loyd acknowledged that the readerboard is scheduled to be converted to wireless operation.

**X. ADMINISTRATIVE REPORTS**

**X(A) ADULT SERVICES (6:05:20)** - Ms. Antipa provided an oral report, including an overview of Rick Gunn's visit to the Library on Sunday, August 9<sup>th</sup>, during which he presented the "Wheels of Peace Project." Ms. Antipa expressed the hope that Mr. Gunn will be returning during National Library Week. She reported on the "Banned Books Week Virtual Read-Out" planning activities. Ms. Loyd advised that a promotional video will be created "encouraging the community to come out and read." Ms. Antipa announced that the V&T tickets were awarded to Renee Cramer, whose name was drawn from the Adult Services Summer Reading Program.

**X(B) ACCESS SERVICES (6:08:53)** - Ms. Loyd acknowledged the written report included in the agenda materials.

**CARSON CITY LIBRARY BOARD OF TRUSTEES**

**Minutes of the August 27, 2015 Meeting**

**Page 3**

**DRAFT**

**X(C) YOUTH SERVICES (6:09:04)** - Ms. Loyd acknowledged the written report included in the agenda materials.

**X(D) YOUTH LIAISON BOARD OF TRUSTEES AND TEEN ADVISORY BOARD REPRESENTATIVE** - Minutes of the August 20, 2015 meeting were included in the agenda materials.

**XI. NON-ACTION ITEMS - BOARD MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:09:12)** - Chairperson Patton announced the Defending the Caveman production scheduled for Saturday, September 12<sup>th</sup>; tickets are available through Friends of the Library; an author event scheduled for 6:30 p.m. on Thursday, September 10<sup>th</sup> at the Browser's Corner; and the week-long 50<sup>th</sup> Anniversary Celebration for the Friends of the Library, starting September 28<sup>th</sup>.

**XII. GENERAL PUBLIC COMMENT (6:11:10)** - Chairperson Patton entertained public comment; however, none was forthcoming.

**XIII. ACTION TO ADJOURN (6:11:28)** - Chairperson Patton adjourned the meeting at 6:11 p.m.

The Minutes of the August 27, 2015 Carson City Library Board of Trustees are so approved this \_\_\_\_\_ day of September, 2015.

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PHYLLIS PATTON, Interim Chair