

**NOTICE OF A PUBLIC MEETING
OF THE
CARSON CITY LIBRARY BOARD OF TRUSTEES**

**CARSON CITY COMMUNITY CENTER
SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NV 89701**

**May 26, 2011
5:30 pm**

Members of the public who are disabled & require special accommodations or assistance at the meeting are requested to notify the Carson City Library Administrative office in writing at 900 N. Roop St., Carson City, NV 89701, or by calling 775-887-2244, ext. 1007. Please notify as soon as possible to allow time to secure any necessary equipment or provisions prior to the meeting.

AGENDA:

(Action may be taken on those items denoted "Action")

- I. Call to order of the Carson City Library Board of Trustees. (Action)**
- II. Roll call of members and determination of a quorum. (Action)**
 - a) Consideration of any absences of Trustees. (Action)
- III. Minutes of previous meetings for approval/amendment. (Action)**
 - a) April 28, 2011 (Regular Meeting)

IV. Modification to agenda (Action)

Below is the agenda of all items scheduled to be considered. This is a tentative schedule for the meeting. The Carson City Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner.

V. Disclosures

Any member of the Library Board of Trustees who may wish to explain any contact with the public regarding an item on the agenda or business of the Board of Trustees.

VI. Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on matters related to the Library Board. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

VII. Carson City Library Foundation report (Discussion only)

- a) Fund generation & activities since last report. (Discussion only)

VIII. Friends of the Carson City Library report (Discussion only)

- a) Fund generation & activities since last report. (Discussion only)

IX. Library Board of Trustees Business (Action)

- a) Update on closure of the library for remodel of the area where the Automated Materials Handler (AMH) will be installed. The AMH will complete the second phase of the Carson City Library RFID (Radio Frequency Identification) project. The remodel includes extensive upgrades to electrical and a wall to close off the AMH and other book and materials processing from the rest of the library. **(Action)**
- b) Presentation on *Library Journal* Landmark Libraries and new public library buildings as economic catalysts. Sara Jones (Discussion)

X. Library administrative reports (Discussion Only)

- a) Report on current FY Budget (Discussion only)
- b) Report on current FY Gift Fund (Discussion only)
- c) Activities and operations of Library since last report. (Discussion only)
- d) Planning and Development Activities Tammy Westergard (Discussion only)
- e) Youth Services Librarian Amber Sady (Discussion only)
- f) Community Relations Coordinator Andrea Moore (Discussion only)

XI. Non action items.

Board members' announcements & requests for information. No discussions among members or with staff will take place on these items.

XII. Library Board Adjournment (Action)

If you would like more information about any of the agenda items listed above, please contact the Carson City Library Administrative office at (775) 887-2244 ext. 1007.

This notice and agenda was posted on May 20, 2011, at the following locations:

Carson City Hall, 201 N. Carson St., Carson City, NV

Carson City Community Center, 851 E. William St., Carson City, NV

Nevada State Library & Archives, 100 N. Stewart St., Carson City, NV

Carson City Library, 900 N. Roop St., Carson City, NV