

**CARSON CITY LIBRARY
MINUTES OF MEETING
OF THE BOARD OF TRUSTEES
September 25, 2014**

I) Call to order of the Carson City Library Board of Trustees.

II) For possible action – Roll call of members and determinations of a quorum.

- a. Consideration of any absence of Trustees.

Absent – Chairperson Sandy Foley; Quorum established.

III) General Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to the Library Board authority. The Board respects the right of citizens to present differing opinions and views but the Board cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. The Chairperson reserves the right to maintain proper order and decorum during the Board's Meeting and may rule such out of order. The failure to maintain such order and decorum may result in the violator's exclusion from the remainder of the public meeting. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an action item.

Programming Outreach Manager Andrea Moore: Mrs. Moore presented the board with an award from the National Science Foundation for the Carson City Library's participation in the Discover Tech exhibit.

Vice Chairperson Dianne Solinger: Mrs. Solinger expressed the board's appreciation for the recognition given to the library's efforts.

IV) For possible action – Minutes of previous meetings for approval/amendment.

- a. August 28, 2014 (Regular Meeting)

Motion: Board Member Pam Graber

Second: Board Member Elizabeth Abarca-Angel

Result: Approved

V) Notice – Modification to agenda

Below is the agenda of all items scheduled to be considered. This is a tentative schedule for the meeting. The Carson City Library Board of Trustees reserves the right to take items in a different order; items may be combined; and/or items may be deleted to accomplish business in the most efficient manner.

VI) Disclosures

Any member of the Library Board of Trustees may explain any contact with the public regarding an item on the agenda or business of the Board of Trustees.

VII) Carson City Library Foundation Report (report only)

- a. Fund generation & activities since last report.

Board Member Pam Graber: Ms. Graber stated that the foundation's meetings now occur on a monthly basis and that it met the previous evening. She explained that the foundation has created a fundraising

plan to accomplish its goal of supporting the library's functions. She informed the board that upcoming fundraisers include a golf tournament and a New Year's Eve party.

VIII) Friends of the Carson City Library report (report only)

- a. Fund generation & activities since last report.

Board Member Phyllis Patton: Mrs. Patton stated that the bookstore manager couldn't be present to give her report due to illness. She explained that the bookstore is preparing for multiple upcoming events, including a book sale and a special sale of vinyl records. She added that the October author event will feature Wayne Scarpaci, local artist and writer of the book *Battleship Nevada*. She stated that the Friends will be running a food drive and a holiday craft fair in November.

IX) Library Board of Trustees Business

None

X) Library Director administrative reports (report only)

- a. Report on current FY Budget, Gift Fund, and furniture, fixtures & equipment or FF&E
- b. Activities and operations of Library since last report

Library Director Sena Loyd: Ms. Loyd provided an explanation as to why there is a negative amount in the FY budget due to a deposit that posted in fiscal year 2015 instead of fiscal year 2014. She stated that the reason for a negative amount in the gift fund is due to the posting of the donation made by the foundation in September rather than August.

She described the work being done on the library's new website and provided the board with a sample of the website's potential homepage. She introduced Youth Services Librarian Heather Butler and informed the board about the status of several open positions at the library. She explained that a recent issue with the elevator has been resolved and reported to the board regarding the air quality of the library.

XI) Administrative reports (report only)

- a. Deputy Director
- b. Adult Services
- c. Circulation and Access Services
- d. Youth Services
- e. Youth Liaison Board of Trustees and Teen Advisory Board Representative

XII) Non Action Items

- a. Board Members' announcements & request for information. No discussion among members or with staff will take place on these items.

XIII) General Public Comment

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Vice Chairperson Dianne Solinger: Mrs. Solinger asked Heather if she had any comments for the board.

Youth Services Librarian Heather Butler: Ms. Butler expressed her appreciation to the board for the opportunity to work again at the library.

XIV) Action – Library Board Adjournment

Motion: Board Member Phyllis Patton

Second: Board Member Pam Graber

Result: Approved