

**NOTICE OF A PUBLIC MEETING  
OF THE  
CARSON CITY LIBRARY BOARD OF TRUSTEES**

**CARSON CITY LIBRARY  
Business Resource Innovation Center (the BRIC) – Conference Room ‘A’  
108 E. PROCTOR STREET  
CARSON CITY, NV 89701  
February 27, 2014  
5:30 pm**

Members of the public who are disabled & require special accommodations or assistance at the meeting are requested to notify the Carson City Library Administrative office in writing at 900 N. Roop St., Carson City NV 89701, or by calling 775-887-2244, ext. 1018. Please notify as soon as possible to allow time to secure any necessary equipment or provisions prior to the meeting.

**AGENDA:**

**Action may be taken on those items denoted “For possible action”**

**I) Call to order of the Carson City Library Board of Trustees.**

**II) For possible action – Roll call of members and determinations of a quorum.**

- a. Consideration of any absence of Trustees.

**III) General Public Comment**

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to the Library Board authority. The Board respects the right of citizens to present differing opinions and views but the Board cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. The Chairperson reserves the right to maintain proper order and decorum during the Board's Meeting and may rule such out of order. The failure to maintain such order and decorum may result in the violator's exclusion from the remainder of the public meeting. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an action item.

**IV) For possible action – Minutes of previous meetings for approval/amendment.**

- a. December 12, 2013 (Regular Meeting)

**V) Notice – Modification to agenda**

Below is the agenda of all items scheduled to be considered. This is a tentative schedule for the meeting. The Carson City Library Board of Trustees reserves the right to take items in a different order; items may be combined; and/or items may be deleted to accomplish business in the most efficient manner.

**VI) Disclosures**

Any member of the Library Board of Trustees may explain any contact with the public regarding an item on the agenda or business of the Board of Trustees.

**VII) Carson City Library Foundation Report (written report only)**

- a. Fund generation & activities since last report.

**VIII) Friends of the Carson City Library report (report only)**

- a. Fund generation & activities since last report.

#### **IX) Library Board of Trustees Business**

1. For possible action – Carson City Library/Business Resource Innovation Center (BRIC) meeting room policy for BRIC, the change addresses conduct section of the policy.
2. For possible action – Closing the Carson City Library to the public on Saturday, June 7, 2014 for Carson City Literature Festival and Ventana Sierra Advanced Writing Workshops.
3. For possible action – Approval of gift fund travel budget authorization for Library Director over \$500.00. (For travel associated with LSTA 2012-13 @Two Digital Learning Center Outreach Grant, not to exceed \$3,000 from January – June 2014.)
4. For possible action – Approval of Cooperative Libraries Automated Network (CLAN) contract adjustment and signature by Board of Trustee Chair.

#### **X) Library Director administrative reports (report only)**

- a. Report on current FY Budget, Gift Fund & FF&E
- b. Activities and operations of Library since last report

#### **XI) Administrative reports (report only)**

- a. Deputy Director
- b. Adult Services
- c. @Two Outreach Grant
- d. Youth Services

#### **XII) Non Action Items**

- a. Board Members' announcements & request for information. No discussion among members or with staff will take place on these items.
- b. Report from Board of Trustees youth liaison and teen advisory board representative

#### **XIII) General Public Comment**

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#### **XIV) Action – Library Board Adjournment**

If you would like more information about any of the agenda items listed above, please contact the Carson City Library Administrative office at 775-887-2244 ext. 1018.

**This notice was posted on February 19, 2014, at the following locations:**

- Carson City Hall, 201 N. Carson St., Carson City, NV
- Carson City Community Center, 851 E. William St., Carson City, NV
- Carson City Fire Station, 777 S. Stewart Street, Carson City, NV
- Nevada State Library & Archives, 100 N. Stewart St., Carson City, NV
- Carson City Library, 900 N. Roop St., Carson City, NV
- Business Resource Innovation Ctr., 108 E. Proctor St., Carson City, NV